

0020.030.039
JEH
06/03/98
Rev. 06/05.98

RESOLUTION NO. 1068

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, ADOPTING A NEW COMPREHENSIVE USER FEE SCHEDULE FOR THE FINANCE DEPARTMENT, REPEALING RESOLUTION 793 AND ALL RESOLUTIONS WHICH AMENDED THE SAME, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Ordinance No. 1480 of the City of Redmond provides that all administrative fees will be set by Council resolution, and

WHEREAS, Resolution 793, passed by the City Council on April 4, 1989, established a schedule of fees, charges and penalties for various applications submitted to the City and for various services and materials provided by the City, and

WHEREAS, Resolution 793 has been amended numerous times over the years, and for purposes of clarity and efficiency, the City Council desires to adopt new user fee schedules which incorporate all of the amendments to Resolution 793 over the years, and

WHEREAS, the City Council has determined to adopt a separate resolution for each departmental user fee schedule and this resolution is one of a series of eight resolutions setting such fees, and

WHEREAS, the City Council has also determined that such fees, charges and penalties should reflect the City's costs of providing services, and that department heads should be allowed to raise the fees administratively on an annual basis in an amount not exceeding the

CPI in order to recapture the City's costs, now, therefore,

THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON,
HEREBY RESOLVES AS FOLLOWS:

Section 1. New Finance Department Fee Schedule Adopted. The schedule of Finance Department fees, charges and penalties attached to this resolution as Exhibit A and incorporated herein by this reference as if set forth in full, is hereby adopted as the official fee schedule for the City of Redmond's Finance Department, provided, that any fee, charge, or penalty set forth on the attached schedule for which a specific amount has been set by any section of the Redmond Municipal Code (RMC) is shown merely for convenience, is not adopted or altered by this Resolution, and shall remain governed by the appropriate section of the RMC.

Section 2. Services and Materials Fees. The fee amounts for various materials which are not established by the attached schedule, such as but not limited to, maps, drawings, plans, reports, and studies, shall be as established by the Mayor, or her designee, to recover the costs to the City for printing, preparing, or making the various materials available to the public.

Section 3. Repealer. Resolutions 763, 793, 794, 828, 830, 831, 832, 847, 856, 864, 888, 893, 909, 911, 915, 920, 958, 965, 973, 992, 1020, 1033, 1035, 1037, 1039, 1042, 1050, 1059, 1064 are hereby repealed. Section 1 of Resolution 865 is also repealed.

Section 4. Annual Review of Fees. The Finance Director shall annually review the user fees, charges and penalties imposed by this Resolution in order to determine whether the same are adequate to cover the City's costs of providing the services for which the fee, charge or penalty is collected. If, after such review, the Finance Director determines that the City's costs are not adequately covered, the Finance Director may either:

- A. Administratively increase the amount of the user fee, charge or penalty in order to cover the City's cost of providing the service, provided, that the increase shall not exceed the most recently published Consumer Price Index – Wage Earners and Clerical Workers for the Seattle-Tacoma area, as published by the U.S. Department of Labor -- Bureau of Labor Statistics; or
- B. If an increase greater than the CPI is necessary to cover the City's costs, the Finance Director shall submit the increase to the City Council for approval.

All administratively adjusted fees, charges and penalties shall become effective as provided in Section 6 below.

Section 5. Other Increases. In the event that the Finance Director determines that any increase in fees, charges or penalties is necessary at any time other than the annual review in order to cover the City's cost of providing services, such increase shall require City Council approval, whether the increase exceeds the CPI or not.

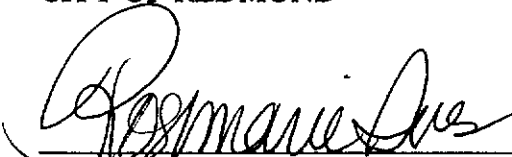
Section 6. Duties of City Clerk and Mayor -- Effective Date of Adjusted Fees.

The City Clerk's office shall maintain a current listing of all user fees, charges and penalties in the City. Whenever the Finance Director makes administrative adjustments to fees under Section 4 of this Resolution, the Finance Director must submit the adjustments to the City Clerk no later than December 1 of each year. The City Clerk shall then promulgate a current listing of fees, charges and penalties and submit the same to the Mayor for review. After obtaining the Mayor's approval, the City Clerk will forward a copy to each department head by January 1 of the following year. Thereafter, except as adjusted by the City Council pursuant to Section 5, the fees set forth on the City Clerk's listing shall be those charged by the City.

Section 7. Effective Date. This Resolution, and the fee schedule adopted hereby, shall become effective immediately upon passage by the City Council.

RESOLVED this 16th day of June, 1998.

CITY OF REDMOND



ROSEMARIE IVES, MAYOR

ATTEST/AUTHENTICATED:



BONNIE MATTSON, CITY CLERK

FILED WITH THE CITY CLERK:	June 10, 1998
PASSED BY THE CITY COUNCIL:	June 16, 1998
RESOLUTION NO. <u>1068</u>	

**FINANCE DEPARTMENT
ADMINISTRATIVE POLICY FEES
1998 User Fees**

<u>Administrative Policy</u>	<u>Fee/ Charge</u>
Budget	\$5.25
Comprehensive Annual Financial Report	\$5.25
Computer printout list, set-up fee	\$26.50
Computer printout, additional per-page cost:	
first 100 pages at	\$.15
next 100 pages at	\$.15
all additional pages at	\$.10
Copies, standard or legal, per page	\$.15
Finance Handbook	\$27.00
Loan Application Fee for converting from septic system to sewer system	\$25.00
Magnetic tape reproduction:	
per tape	\$5.00
add'l charge per tape	
if City provides tape	\$1.50
Ordinance - first copy free	
all others, per page	\$.15
Resolution - first copy free	
all others, per page	\$.15

**FINANCE DEPARTMENT
REDMOND MUNICIPAL CODE REFERENCES
LICENSE, PERMIT, INSPECTION
PROCESS AND REVIEW FEES**

<u>TITLE 5 - Business Licenses and Regulations</u>	<u>Fee/ Charge</u>	<u>Municipal Code Reference</u>
Business License		5.04.050
<u>Employees</u>		5.04.080
Processing fee for businesses generating less than, or anticipating generating less than \$1,500 gross annual revenues (Ord 1924, 1996)	\$15	
Base Fee	\$10 per employee	
Surcharge (Surcharge shall expire after December 31, 2000) (Ord 1924, 1996)	\$55 per employee	
Business License Penalties		5.04.085
<u>Failure to Pay Within</u>	<u>Penalty</u>	
30 days past due date	50%	
60 days past due date	100%	
(Ord 1924, 1996)		
Adult Entertainment: (Ordinance 1966, 1998)		5.68.080
Manager	\$45	5.68.090
Entertainer	\$45	5.68.090
Facility	\$1,037	5.68.080
Peddler/hawker	\$28	5.08.030
Pawnbroker	\$214	5.10.040
*Detective agency		5.12.030
*Private detective		5.12.040
*Private guard		5.12.090
*(Miscellaneous License requirement deleted per Ord. 1671, 1992)		
Taxicab/driver		5.16.010
(King County Interlocal Agreement (Ord. 1521, 1989)		5.16.020

**FINANCE DEPARTMENT
REDMOND MUNICIPAL CODE REFERENCES
LICENSE, PERMIT, INSPECTION
PROCESS AND REVIEW FEES**

<u>TITLE 5 - Business Licenses and Regulations (Continued)</u>	<u>Fee/ Charge</u>	<u>Municipal Code Reference</u>
Cabaret:		5.20.020
single dance license	\$28	
annual dance license	\$384	
Public dance	\$268	5.22.020
Public dance penalty:		5.22.020
<u>Days Past Due</u>	<u>Penalty</u>	
7-30	25%	
31-60	50%	
61 and over	100%	
Carnivals, Circuses, and Amusement Activities	\$103 per day	5.28.050
Clean-up deposit (cash)	\$500	5.28.060
Non-refundable Application Fee should license be denied (Ord. 1664, 1992)	\$28	5.28.080
Music box, master	\$103 up to 10 machines	5.36.060
	\$10 for each machine in excess of 10	
Music box, operator	\$27 per machine	5.36.060
Bathhouse (Saunas) establishment (Ord. 1562/1563, 1990)	\$56 permit	5.52.050
	\$23 application	5.52.050
Bathhouse (Sauna) attendant	\$10 application	5.52.050
Tow Trucks	\$27 per vehicle	5.56.060